

**APPLIANCE POLICY
AGREEMENT BELOW**

If you are contemplating a change in the appliances that are supplied to your unit, there is a process in place and you must contact the maintenance committee – **this process will be strictly adhered to.**

Submit your request in writing to the Board of Directors with a copy to the Maintenance Team. **Include your name, address, date, and** the reason you wish to make these changes. A Maintenance member will inspect the appliances.

Please know that if you buy your own Fridge and Stove and if you ever vacate your unit and want to take them with you, it is agreed that you will bring the unit up to co-op standard by replacing [buying] another fridge and stove so that the unit is ready for the next member. You will be held financially responsible **for the cost of the appliance purchases. You may leave the fridge and/or stove that you personally purchased in the unit at move out.**

If the co-op appliances are in good working order, we will try to situate them with another member who may be in need of them. If no one is in need of them, you will be liable financially for disposal of the items as the co-op does not have space to store them.

If the co-op fridge is **currently working**, BC Hydro will buy it from the co-op in their recycling program. **You must arrange pickup of the fridge with BC Hydro and give the money to the co-op.** A cheque should be made payable to: Dundee Court Housing Co-operative.

AGREEMENT BETWEEN:

Dundee Housing Co-operative 2-5380 Dundee Street Vancouver, BC V5R 5Y6

Co-op Representative: _____ Date: _____

Member Name: _____ Member Address: _____

Member Signature: _____ Date: _____

I, _____ residing in the above unit will adhere to the above agreement and if I should vacate the unit I will supply a new Fridge and Stove for the unit so that it meets co-op standards or else I agree to leave behind the appliances I purchased [subject to a maintenance team member inspection to ensure they are in good working order]

Appliance models and or names:

Co-op Appliance Names or Model Numbers:

Member Appliance Names or Model Numbers:

Appliance Doc:
