

---

## PARKING POLICY

***Parking is the responsibility of the Maintenance Committee. The Maintenance Committee will assign the Parking Coordinator.***

***Members are responsible for where their friends and guests park.***

***All parking areas are used at the owner's risk. The Co-op is not responsible for any damages or theft to or from any vehicles.***

***This parking policy applies in all cases.***

**PLEASE NOTE: EMERGENCY VEHICLES ALWAYS HAVE THE RIGHT OF WAY.**

- 1. All 73 Units are assigned 1 [one] Parking stall per Unit:**
  - a. Units with a carport are deemed to have 1 [one] assigned parking stall.
  - b. Units without a carport are assigned 1 [one] underground parking stall.
  - c. Assigned stalls are to be traded in a written agreement and have to be approved by the Parking Coordinator.
  - d. Extra stalls in the underground parking are assigned for a second vehicle on the basis of a seniority list maintained by the Parking Coordinator. Members may apply in writing to obtain a place on this list. The Board of Directors reserves the right to take back 2<sup>nd</sup> parking stalls assigned by the Parking Coordinator for co-op use purposes.
  - e. No more than 2 [two] parking stalls per unit will be allowed.
  - f. On Move-Out a second stall is not inherited but reverts back to the seniority list.
  - g. For security, safety and emergency reasons Members are required to submit license plate numbers of their vehicle(s) to the Parking Coordinator for all vehicles parked on co-op property.
  
- 2. Parking spots will be assigned for motor-driven vehicles only:**
  - a. All vehicles [underground parking, handicap and carport] that are NOT licensed or insured must still carry ICBC storage insurance with third party liability.
  - b. A copy of storage insurance must be given to the Parking Coordinator for recordkeeping purposes.
  - c. Vehicles will be towed without notice if a copy of this insurance is not recorded with the parking coordinator.
  
- 3. Parkade Parking:**
  - a. Underground parking consists of 55 numbered stalls.
  - b. There are no "Visitor parking" stalls in the underground parkade.
  - c. Parking stall #52 is used for the garbage bins.
  - d. Parking stall #53 is used for the recycling bins.
  - e. All vehicles stored in the underground must be in drivable condition.
  - f. No household items are to be stored in the parkade with the exception of bicycles.

- 
4. **Parking on the Dundee side (Entrance off of Dundee Street):**
    - a. Units on the west side have carport parking for one vehicle.
  
  5. **Parking on the Killarney side (Entrance off of Killarney Street):**
    - a. Units on the east side have carport parking for one vehicle.
    - b. Handicapped Parking is located at the north end of the lane. There are four stalls— one per unit. **RESIDENT PARKING ONLY.**  
**OFFENDERS PARKING IN THESE STALLS WITHOUT PERMISSION OF THE RESIDENTS WILL BE TOWED WITHOUT NOTICE.**
    - c. There are two courtesy parking spots on the west side of the lane at the pavement cut just north of the pedestrian entrance to the courtyard. These courtesy parking spots are for loading and unloading **ONLY** up to a **MAXIMUM** of 10 minutes for courtyard members or for the use of vehicles servicing the co-op displaying a valid co-op permit.
  
  6. **The lanes on the Dundee side and the Killarney side are designated Fire lanes. Fire Lane parking is NOT PERMITTED due to safety issues.**
    - a. **One** written warning notice will be placed on the windshield of the offending vehicle.
    - b. Cars will be towed **WITHOUT NOTICE** after the first warning at the expense of the owner.
    - c. PLEASE NOTE: **THE CO-OP WILL NOT REIMBURSE ANY TOWING CHARGES.**
    - d. **LEAVING A VEHICLE UNATTENDED IN THE FIRE LANE AREAS IS NOT PERMITTED.** However, the following instances may be permitted, but will be monitored by the Parking Coordinator:
      - i. Loading and unloading will be allowed to a **MAXIMUM** of 10 minutes.
      - ii. Vehicle washing will be allowed to a **MAXIMUM** of 30 minutes.
      - iii. **DO NOT** block your neighbours' vehicles. **DO NOT** obstruct the roads, sidewalks or areas designated as common areas.\*
    - e. **IN THE EVENT THAT AN EMERGENCY VEHICLE NEEDS ACCESS TO EITHER FIRELANE, THE CO-OP IS NOT RESPONSIBLE FOR ANY DAMAGE TO VEHICLES PARKED IN THAT LANE. DO NOT LEAVE YOUR VEHICLE UNATTENDED.**
  
  7. **Only AUTHORIZED PERSONS are allowed to issue towing orders and sign for them. Should any member other than those listed below assume this responsibility of their own volition, the co-op WILL NOT be held responsible.**
    - a. Parking Coordinator
    - b. Current chair of Maintenance Committee
    - c. Current Board members if neither of the above is available.

\*See Occupancy Agreement, See **Good Neighbour Provision 8.02**