

**PROCEDURE FOR SELECTING DELEGATES AND OBSERVERS TO CHF CANADA  
AND CHF/BC MEETINGS**

1. Once selected, an observer must make a two year commitment to belong to the Education Committee (one year as an observer and one year as a delegate).
2. Once selected, the observer/delegate must attend and make a report on each CHF Canada and each CHF/BC meeting. The report must either be to a co-op committee or the general membership, either at a meeting or via the newsletter, as appropriate.
3. Anyone from the General Membership is eligible to be nominated for the observer position. The observer will automatically become the following year's delegate.
4. It is up to the General Membership to elect the observer.
5. Observer election is to take place at the first General meeting following the conclusion of the CHF Annual General Meeting. Before the election of the new observer, the previous observer will become the delegate and the previous delegate will step down. Nominations for observer would then take place and the election would follow.